

The Party Bus

Action Tours Pty Ltd Trading as The Party Bus
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PRE-PARTY CHECK SHEET

"TO HELP YOU MAKE SURE YOUR ROCK'N PARTY BUS RUNS SMOOTHLY...."

THINGS I NEED TO HAVE READY TO PARTY....	DONE
1. FILLED OUT & SENT MY BOOKING FORM & DEPOSIT FOR THE BEST PARTY EVER!	
2. LET THE PARTY BUS KNOW OF ANY SPECIAL REQUIREMENTS OR REQUESTS	
3. CHECKED HOW MANY PEOPLE ARE COMING & TOLD THE PARTY BUS	
4. BALANCE PAID BY DUE DATE	
5. MAKE SOME CD'S OF MY ALL TIME AWESOME & FAV SONGS TO PARTY TO (OPTIONAL)	
6. GET A FRIEND TO FILL OUT THE COMEDY SHEET, NEED A GOOD LAUGH	
7. CONFIRM PICK UP/DROP OFF POINT WITH MY FRIENDS	
8. ALL PARTY-GOERS KNOW TO BE READY FOR THE BUS 15 MINS BEFORE PICK UP	
9. TOLD ALL MY FRIENDS, STRICTLY NO GLASS	
10. MAKE SURE EVERYONE WILL BE LOOKING FINE AND FOLLOWING DRESS CODES	
11. REMIND MY FRIENDS NOT TO FORGET THE ALL IMPORTANT I.D FOR CLUBS	
12. REMEMBER \$200.00 CASH BOND TO GIVE TO MY HOST ON THE NIGHT OF MY TOUR	